

PRESIDENT'S CLUB TRAVEL POLICY AND INSTRUCTION

Lānaʻi, Hawaii – October 2025

PURPOSE

This policy outlines the expectations for colleagues and their guests attending the President's Club recognition trip to Lanai, Hawaii. The purpose is to ensure a smooth, enjoyable, and professional experience that reflects the core values of Wedbush.

All participants are expected to conduct themselves with respect and responsibility throughout the duration of the trip, including during travel to and from the mainland.

AIRFARE

Roundtrip airfare to Honolulu (HNL) will be reimbursed for you and your guest. To secure the best rates and ensure availability, flights must be booked as early as possible, and no later than one month prior to departure.

If the roundtrip fare exceeds \$900 per person from the East Coast or \$700 per person from the West Coast, prior approval from your division head or EVP is required. Upgrades and premium seat selections are reimbursable within these respective limits. We strongly encourage booking through our preferred travel partner, Uniglobe Golden Travel, available from 5:00 AM to 5:00 PM PST.

For assistance, reach out to:

- Jamison Forest (early EST hours): jamisonf@uget.com
- Niki Valencia (later or PST hours): nikiv@uget.com

Reminder: Please ensure you have a valid REAL ID before traveling.

AIRPORT TRANSPORTATION AND PARKING

Reimbursement is available for transportation to and from your home airport. You may choose to park at the airport (up to \$50 per day) or use a rideshare or car service (up to \$75 per trip). If you opt for rideshare or car service, the total cost must not exceed what parking would have cost for the same duration.

RENTAL CARS / VALET PARKING

We are not reimbursing for any car rentals while in Hawaii. Liability insurance, valet parking, gas, or EV charges will not be reimbursed.

LODGING

Lodging will be provided at the Four Seasons Lanai Resort, Hawaii from October 10, 2025, to October 13, 2025. No separate lodging will be reimbursed. If you plan on extending your stay, please reach out to PresidentsClub@wedbush.com. Group rates are based on availability and are not guaranteed. The additional nights will be your responsibility and charged to your credit card at a discounted group rate of \$975/per night plus applicable fees and taxes.

CHILDREN POLICY

Children are not permitted to attend any official event activities. This includes all scheduled meals (breakfast, lunch, and dinner), meetings, group functions, and organized activities.

MEETING ATTENDANCE

If you choose to attend the President's Club recognition trip, colleague attendance at scheduled Wedbush dinners and the designated business meeting is requested. Please contact the Events team if you are unable to attend these gatherings.



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ACTIVITIES

One sponsored activity will be covered for you and your guest. Any changes or cancellations must be made two (2) weeks before the scheduled activity. Please email PresidentsClub@wedbush.com for any changes.

EMERGENCY CONTACTS

During the event, if there are any medical emergencies at the Four Seasons Resort, please contact 911 or front desk immediately. For all other inquiries, please reach out to the Events Team:

Millie Khoe (310) 696-9254

Katerin Merlos (323) 896-5009

REIMBURSEMENT PROCESS

As soon as you return from the trip, please use the Concur platform and submit expenses for reimbursement pursuant to the firm's Expense Reimbursement Policy.

This recognition trip celebrates your hard work and achievements. By adhering to these guidelines, we ensure a positive experience for everyone involved. Enjoy your trip to Hawaii and thank you for your dedication to Wedbush.

Email PresidentsClub@wedbush.com with any questions.